



**AGENDA**  
**Washoe County Open Space and Regional Parks Commission**  
**Washoe County Commission Chambers**  
**1001 E 9<sup>th</sup> Street, Reno NV**  
**Tuesday, December 3, 2019**  
**2:30 p.m.**

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Washoe County  
Community Services  
Department  
1001 E 9<sup>th</sup> Street  
Reno, NV 89512  
Tel: (775) 328-3600  
Fax: (775) 328-6133

**Commissioners:**

Doug Doolittle – Chair  
Stephanie Chen –  
Vice Chair  
Heidi Anderson  
Polly Boardman  
Thomas Guinn  
Darla Lee  
Chris Nenzel  
Jennifer Oliver  
Greg Shorts

**County Commission**

**Liaison:**

Kitty Jung

**Staff:**

Dave Solaro, Assistant  
County Manager

Eric Crump, Operations  
Division Director

Colleen Wallace Barnum  
Parks Operations  
Superintendent

**Our Mission...**

To provide exceptional  
parks, open space and  
recreational  
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resources

PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE OPEN SPACE & REGIONAL PARK COMMISSION MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY ADMINISTRATION BUILDING (1001 E 9<sup>TH</sup> STREET); WASHOE COUNTY COURTHOUSE – SECOND JUDICIAL DISTRICT COURT (75 COURT STREET); SPARKS JUSTICE COURT (1675 EAST PRATER WAY) AND WASHOE COUNTY CENTRAL LIBRARY (301 SOUTH CENTER STREET); [www.washoecountyparks.com](http://www.washoecountyparks.com); <https://notice.nv.gov>.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 328-3615 in advance so that arrangements may be conveniently made.

**Appeal Procedure for Discretionary Permits for Active Recreation Uses:** Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

Supporting materials are available to the public at 1001 E 9<sup>th</sup> Street, Bldg. A, 2<sup>nd</sup> Floor, in Reno, Nevada, 89512. Kathy Emerson, is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials. Ms. Emerson is located at the 1001 E 9<sup>th</sup> Street address and may be reached by telephone at (775) 328-3615 or at [kemerson@washoecounty.us](mailto:kemerson@washoecounty.us)

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Responses to Public Comments.** The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “\*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

1. Roll Call
2. Pledge of Allegiance
3. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

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4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of December 3, 2019 (For Possible Action)
5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of [November 5, 2019](#) (For Possible Action)
6. Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County
7. Eagle Scout Presentation
8. [Presentation, discussion, and possible recommendation](#) to the Board of County Commissioners to approve an easement agreement and easement deed between Washoe County and TMWA for a water facilities easement totaling ±3,734 square feet and a temporary construction easement totaling ±8,206 square feet on APN 152-430-18, part of Arrowcreek Open Space [at the negotiated value of \$3,734] (For Possible Action)
9. [Presentation, discussion and possible recommendation](#) to the Board of County Commissioners to approve an easement agreement and easement deed between Washoe County and TMWA for a water facilities easement totaling ±967 square feet and a temporary construction easement totaling ±2,585 square feet on APNs 152-051-22 and 150-121-25, part of Arrowcreek Open Space [at the negotiated value of \$967] (For Possible Action)
10. Presentation on Washoe Golf Course Operations
11. Presentation on Truckee Meadows Trails – Mark Kimbrough
12. Presentation on Pesticide Use in Parks and Open Space – Colleen Wallace Barnum and Joanne Lowden
13. Program/Park of the Month  
- Christmas Trees for Special Families – Andy Brown
14. Parks Reports
  - [Park District Reports](#) to include staffing, activities, upcoming events at Regional Parks and Open Space parks
  - [May Center Report](#) to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum
  - [Volunteer Service Report](#) to include volunteer projects, programs and statistics
  - [Park Planning](#) report to include the highlights of current planning and construction projects, including community and regional parks, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues

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- [Golf Report](#) to include updates on course conditions, rounds of play, financials, and current projects
- 15. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships
- 16. Commissioner's Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas.)
- 17. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- 18. Adjournment